

CUSTOMER AGREEMENT AND POLICIES



Main Office:
Columbus Driving Academy
(A Driving Schools of Ohio Company)
6430 E Main St Ste 201
Reynoldsburg, OH 43068

Ohio Enterprise #1347
Classroom address

(Your training may be conducted at a different local address)

STUDENT NAME: *Last, First, Middle Initial*

Date of Birth

HOME ADDRESS

PROGRAM SELECTION: Driving Schools of Ohio, LLC / Columbus Driving Academy (hereafter DSO/CDA) agrees to provide the student the following driver's education program and services based on the Ohio Driver Training Curriculum at the following price:

\$

PAYMENT PLANS & REFUNDS – Payment plans may be available. Additional fees may apply. **No refunds** will be given when DSO is willing and able to complete all training listed above within six months of the date of the first lesson. DSO/CDA accepts cash, checks and credit/debit cards (VISA, MC, AE, DISC). A \$30.00 fee will be charged for returned checks.

CLASSROOM TRAINING: A student may begin online or traditional classroom sessions at 15 years and 5 months of age. All students must attend 24 hours of classroom training and pass a final exam with a score of 75% or better. Students have 3 attempts to pass the final classroom exam. If the student cannot pass after the 3rd attempt, all training and associated costs must be repeated. Classroom rules are posted in each Education Center or on-line for virtual classes and parents will be notified the first time a student fails to follow these rules. Subsequent violations may lead to expulsion and will result in forfeiture of all training amounts paid to date. DSO/CDA will furnish a licensed instructor for all training. Driver training schools and their instructors are licensed by the Department of Public Safety through the Ohio Driving Training Program Office, 1970 W Broad Street Columbus, OH 43223.

IN-VEHICLE TRAINING: Once a student has a Temporary Permit, has paid in full and completed all 24 hours of classroom training, in vehicle lessons may be scheduled and completed. All lessons are scheduled on a first-come, first-served basis. A 24-hour notice is required to reschedule or cancel an in-vehicle lesson. A \$40 rescheduling fee will be charged if we do not receive appropriate notice and is considered a "no show". All students must have their permit, closed toed shoes (no flip-flops) and glasses/contacts (if prescribed) with them for all in-vehicle lessons. Students arriving for an in-vehicle lesson without any of these will result in a canceled lesson and a rescheduling fee. The student must be on time for the appointment. The same no-show / rescheduling fee may apply if the student is more than 10 minutes late for the appointment.

To allow time for the student to practice key skills, DSO/CDA suggests at least 3-7 days between in-vehicle lessons and practice with a parent prior to any BTW lessons. DSO/CDA instructors are not responsible for students prior to or after a scheduled class time or in-vehicle lesson. Use of DSO/CDA owned vehicles for license examination is not included in the charges listed above. You may call our office to check on possible availability of this additional service.

CERTIFICATE OF COMPLETION - DSO/CDA will issue a Certificate of Completion according to state rules for all students who are under 18 years of age and who successfully complete the 24-hour classroom and 8 hour in-vehicle course. Upon the successful completion of the course, please allow 10-14 business days to receive your certificate of completion in the mail. Rush certificates of completion (when available) *may* be arranged with customer service for a \$25 fee. If a Certificate of Completion is lost or misplaced, a duplicate certificate may be issued at a cost of \$15.00.

I AGREE TO THE ABOVE DRIVING SCHOOLS OF OHIO CONTRACT & POLICIES

I ALSO ACKNOWLEDGE THAT WE HAVE **6 MONTHS** (from the first lesson) TO COMPLETE THE PROGRAM PER STATE RULE!

The parties agree that this agreement may be electronically signed and that the electronic signatures appearing on the agreement are the same as handwritten signatures for the purpose of validity, enforceability, and admissibility. (Ref. O.R.C. §§ 1306.01 - 1306.23 regarding UETA).

Thomas Kircher
School Official Name

X
School Official Signature

Date

Parent/Guardian Name

X
Parent/Guardian Signature

Date

Student Name

X
Student Signature

Date